



850 Elm Street
 PO Box 1012
 Elko, Nevada 89803
 Gary Kimber, Principal

WRITTEN AGREEMENT

IMPORTANT NOTICES

1. Student must have parent/guardian assigned to them to be enrolled at NNVA. Application will be cancelled for non-compliance if parent/guardian is not listed.
2. This Written Agreement will need to be signed each year the student is enrolled in NNVA.

Student Name	Xiomara Ward	Date	9/5/2017
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Yes	No	Please Read Carefully and check (X) Yes/No to all questions listed below
X		<u>REQUIRED DOCUMENTS:</u> I understand that I will need to submit birth certificate, immunization record, proof of Nevada residency, K-8 copy of last report card, 9-12 official transcript, and signed release of records. A close-up picture will need to be emailed directly to NNVA.
X		I understand I will be required to complete, and return a <u>"Plan of Study"</u> , signed by both parent/guardian and student to NNVA prior to enrollment being approved. I understand the <u>"Plan of Study"</u> is used to schedule both semesters. <u>Failed courses</u> will be made up in the next academic year.
X		I understand that if I indicated my child has <u>"Special Needs"</u> a current IEP or 504 will need to be submitted.

X		<u>COMPUTERS:</u> I understand that I will provide my child with access to a computer and internet connection at home. <u>NOTE: Computers and internet connection are not provided by NNVA</u>
X		<u>SOFTWARE:</u> I understand my computer will need the appropriate educational software (Microsoft Word, Excel, Power point) depending on requested materials per their teachers.
X		<u>ORIENTATION:</u> I understand that my child and I will be required to complete an orientation session and video presentation.

X		<u>TEACHERS</u> I understand that my child will login and send a message to the teacher of each course, introduce themselves and tell the teachers a little about them.
X		I understand that my child will need to complete his or her assignments each week.
X		I understand that my child will need to correspond with the teachers in each of his or her courses at least once a week.
X		I understand that my child will complete course work at a pace that will allow him or her to finish courses within the allowable time period.
X		I understand that my child will need to contact his or her online teachers if he or she needs help with course work.

X	<u>TECH SUPPORT:</u> I understand that my child will contact tech support if he or she has technical problems: K12 - 866-512-2273 (http://help.k12.com) PEAK - 844-638-3533 (http://service.getfueled.com) OR Chat: https://fueled.force.com/servicestation/s/
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X	<u>COURSE REQUIREMENTS:</u> I understand that my child will need to complete 6 courses each semester (7-12)
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X	I understand that my child, if a 12th grade student, will need to complete at least 4-courses each semester. Additional courses will be required if graduation requirements cannot be met through the completion of 4 courses each semester.
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X	<u>TESTING:</u> I understand that my child enrolled in 3rd-12th grades will need to participate in state-mandated testing at their designated area (requires transportation) SBAC / ACT / Math/English/Science "End of Course".
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X	I understand that my child will need to complete course midterms and finals, which must be proctored, at their designated area. (requires transportation to and from test site)
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X	I understand that my child may need to be proctored from a state approved online service called "Proctor U". (See Parent Handbook)
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X	<u>PROBATION/PROGRAM UNENROLLMENT</u> I understand that without adequate progress (60% or higher) my child will be placed on academic probation. Academic contract will provide a time line for improvement or unenrollment from NNVA.
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X	<u>ABSENCES</u> Per Nevada Statute 392.130, I understand that if my child has unexcused absences of 10 - school days or more, they will be unenrolled and notice will be sent to their home district office. I understand I will receive a notice of potential unenrollment from NNVA per email when there has been 7-days absence.
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X	<u>PARENTS/GUARDIANS</u> I understand that I will monitor my child's progress at least once a week. Make sure my child is logging into their courses 5-days each week, communicating with their teachers and complete assignments each week. My child will work at a pace that will ensure he or she is completing all courses within the allowable time limits.
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X	I understand that my child will devote at least one-hour each day to each of their courses.
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X	I understand that I will establish a quiet work area in my home where my child can complete course work.
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X	I understand that I will establish a daily schedule for my child and set goals for the completion of assignments.
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I have read the Northeastern Nevada Virtual Academy program requirements and I understand and agree to all requirements. If student is under 18 only parent and NNVA Administration signature is required.

Student Signature		Date:	
Parent Signature		Date:	
NNVA Signature		Date:	

